



Stansbury Service Agency of Tooele County

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The Regular Meeting of the Stansbury Service Agency of Tooele County was held Wednesday, April 11, 2018, at 7:00 pm, at the Stansbury Park Clubhouse, 1 Country Club, Stansbury Park, UT 84074. The agenda was published in Tooele Transcript Bulletin and on Utah’s Public Meeting Notice website.

BUSINESS MEETING:

Call to Order: The meeting was called to order by Chairman, Neil Smart.

Pledge of Allegiance: Gary Jensen led the Pledge of Allegiance.

Roll Call:

Brenda Spearman - present
Cassandra Arnell - present
Aaron Spilker - present
Neil Smart - present
Glenn Oscarson - present
Mike Johnson - present

Staff:

Gary Jensen - present
Miriam Alsup - present

Review and Adopt Minutes:

Glenn moved to adopt the minutes of the Regular Meeting held on Wednesday, March 28, 2018, with no changes. Aaron seconded the motion and the vote was as follows: Brenda – yes; Cassandra – abstained; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes. The motion passed.

Public Comment:

Brenda Alverson, 248 Spinnaker. Brenda shared her concern with the possible rezoning of the acreage south of Gateway Dr. from commercial to high density residential. She stressed that since there is very limited commercial-zoned areas, that Stansbury Park residents have a main focus of stating such to the County Commissioners as she has already done.

Tooele County Sheriff’s Report:

Sergeant Norberto Aranda distributed a Stalker Radar Graph and the Crime Status Report for March 2018. Sergeant Aranda stated that there were a total of 968 vehicles that passed through the radar tracking area on Lakeview, from 9 am to 5 pm, showing 568 vehicles over the speed limit, and with 55 miles per hour registering as the maximum speed. Sergeant Aranda offered his email address so that he could be notified of areas of concern regarding vehicle speed. He

reported a total of 230 calls for last month with only 1 vehicle burglary, one residential burglary, and an increase in fraud. Neil thanked Sergeant Aranda for the report.

Nate Green – Vendor Leases for Ice Shack & Stanbury Paddle Sports:

Nate reported that a new Ice Shack is being built and is about twice the size of the old one, and should be completed in June. Nate stated that from last year's experience, he noted that more garbage cans were needed and he has more to place around the shack. Nate asked for permission to run the Paddle Sports rentals out of the Ice Shack, freeing up the area by the boat ramp for other uses. He added that they will probably lessen the number of watercraft and house the watercraft at the Ice Shack, using the shack as the rental area. Brenda asked how they check if users are local, and Nate stated that the users are asked to sign a waiver stating such. Nate stated that he had requests that the paddle equipment be available more days than last year, and also residents expressed interest in him hosting youth programs involving the paddle sports.

Nate asked that the Board approve rental of the paddle watercraft out of the Ice Shack, with a lease increase of \$100 added to the current lease amount of \$550 for the Ice Shack, using the same three parking stalls. He also stated that moving the equipment back and forth was an extreme hassle and would like to leave the Ice Shack and paddle equipment locked in place with security cameras and internet for security.

Brenda made the motion to authorize Gary to work with Nate in amending the current Ice Shack lease to include rental of the Paddle Sports using the same three parking stalls, and to present the amended lease at the next meeting for approval. She added that the lease include verbiage referencing an additional \$500 for the season. Glenn seconded the motion and the vote was as follows:

**Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.
The motion passed.**

Purchasing Agent – General Manager:

Miriam explained that in the recent months without a General Manager, the Board authorized her as the Purchasing Agent in the January 10,2018 meeting. Since there is a new General Manager, Gary Jensen, Miriam asked the Board to remove her as the Purchasing Agent and authorize Gary as such.

Mike made the motion to appoint Gary Jensen as the Purchasing Agent in place of Miriam. Glenn seconded the motion and the vote was as follows:

**Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.
The motion passed.**

Equipment Purchases – Grasshopper Mower & Aerator:

Gary reported that most of the Agency's equipment was 10 – 11 years old, and he received a bid for a new mower from RMT for \$14,473.00 including the government discount. Gary added that a new aerator was not needed as the current one will do. Neil asked Gary if he would be using a purchasing schedule for equipment replacement and Gary answered yes, and that the older equipment would be kept for parts.

Mike made the motion to authorize Gary to spend \$14,473.00 to acquire the Grasshopper Mower. Glenn seconded the motion and the vote was as follows:

**Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike yes.
The motion passed.**

Ratification of Fertilizer Purchase for Greenbelt & Park Maintenance:

Gary reported that many parks and other areas around Stansbury Park are depleted and haven't been feed for a long time. He added that as with any living organism, they need to be fed. Gary stated that with the aeration and regular fertilization, many of the areas can be greened up. He mentioned that he will know by middle or late summer if areas need further feedings for the year. Mike suggested that sports teams that use the fields be asked to donate \$500 towards the cost of the fertilizer, and Neil stated that he would send an email out requesting the donations.

Glenn made the motion to purchase fertilizer at the cost of \$17,258.00. Cassandra seconded the motion and the vote was as follows:

Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.

The motion passed.

Golf Course Maintenance Expenses:

Aaron reported that he and Glenn rode around the golf course last week, and he was surprised at the multitude of items that had not been cared for such as trees, sign posts, bunkers and bathrooms. He added that the course is in need of a lot of attention and it he is very concerned as it could be such an asset for the community if cared for properly. Glenn added that in meeting with Jeff, Brett and Gary, yesterday, he was somewhat encouraged with the discussion. Glenn stated that Jeff is open for volunteer help and thankful that Gary offered use of the aerator. Gary mentioned that there is a meeting next Monday at SPID, where a representative from a company will present algae eating bacteria products that could be helpful in maintenance of the ponds. Further discussion took place regarding investing funds into the golf course as was done last year to help with maintenance. Mike encouraged the Board to be careful in funding maintenance of the golf course as it is leased to a private, for-profit individual, whose lease stipulates that the golf course be maintained at a certain level, which is obviously not happening. Brenda added that if Jeff can't manage the golf course to specs, then he needs to get someone in there who can manage it. She questioned whether he didn't have the time, or money, or knowledge, to keep it at the level it needs to be. Neil stated that he knows Jeff to be a hard worker, who is trying hard, and the golf course can be one of the gems in the community. Neil added that he has struggled with the idea of taking the golf course back over as the bathrooms are falling apart and resembles an RV campground. Aaron will arrange a meeting with Jeff and Gary to discuss possible procedures and suggestions for improvements and repairs. Miriam stated that only a little over \$6,000 was expensed to help with the golf course last year and Jeff's lease payment for the year was \$13,734.00.

Mike made the motion to expense at least \$5,000 in golf course maintenance to assist Jeff in improving the golf course. Glenn seconded the motion and the vote was as follows:

Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.

The motion passed.

Work Session:

Website Information – Discuss Online Payments: Neil stated that there has already been a lot of discussion regarding how to, or should, the Agency accept online payments through the website. Holly, the website designer, was in attendance, and was able to answer questions and present information regarding online payments. Cassandra stated the part of the role of the Board is to make policy and program decisions, making sure the staff had the support to carry

them out. She asked if anyone had any objections to any of the modernization items that were previously discussed regarding accepting online payments, and as there were no objections from any Board Member, discussion took place regarding the ease of online payments, verses going into the office, or emailing reservations forms.

Holly added that the program can be augmented to accept online reservations for facilities that do not have many variables, but would be more difficult for clubhouse reservations as there were so many options. Holly felt that all of the concerns discussed could be handled online, with some internal policy changes for adjustment.

Miriam presented information that she gleaned from Mike Jensen, Tooele County Treasurer; Scott Wadman, CPA; Priscilla, Zion's Bank Rep; and Brandon, a rep with Secure Instant Payments Miriam's main concern was if reservations could be made online "and" in the office, and if a booking happened simultaneously, for the same day, which reservation had preference. Brenda suggested that the Agency begin with online reservations for the less complicated rentals, such as the pavilion and gazebo. Neil asked Brenda and Cassandra to work with Miriam in getting a credit/debit card payment system in place and then begin simple reservations through the website. Gary asked that when Miriam sends an email requesting information, to please respond as soon as possible as many of her tasks are time sensitive.

General Manager's Report: Gary reported that the Lake Clean Up with the Boy Scout Troop went real well last night. Gary presented a map of the proposed underpass change from Ensign Engineering showing correct sewer line placement, and he will check with Brett regarding water lines. Mike questioned Service Agency boundary lines, and if the Agency should go to the expense of having the area professionally surveyed. Neil answered that Brett is working with Brent Rose in developing an interlocal agreement between the county, SPID, and the Agency, to require developments to annex if they abut current Service Agency property and/or are going to be serviced by SPID. Mike expressed his concern with homes within the Service Agency area that were not annexed. Mike asked Gary about Steve, with Woulf Engineering, and the fact that the Agency still has not been compensated for the conveyor belt system. Gary mentioned that he and Glenn had met with Steve, and Steve has nothing to offer other than possible labor exchange.

Board Members' Reports & Requests:

Brenda Spearman – Brenda asked who at the county level was responsible to initiate annexation for the Agency. Gary explained that land owners and/or developers have to request annexation into the Service Area, and that the Agency does not have the authority to annex any area without a formal request. Mike added that part of the interlocal agreement that Brett is working on regarding annexations, will include rezoning issues.

Cassandra Arnell – nothing at this time.

Aaron Spilker – nothing at this time.

Glenn Oscarson – Gary stated that he really appreciates what Gary is doing. Gary mentioned that the recreation grant had been submitted.

Mike Johnson – Mike reported that a letter was sent to the County Commissioners regarding

Mill Pond Bridge, and asked if anyone had received a response. No one has received a response. Mike asked Gary to track the number of man hours spent on maintenance of the Parkway.

Neil Smart - nothing at this time.

Correspondence Received – Miriam stated that the only correspondence received was the email from Derald Anderson which will be discussed in a closed meeting.

Financials & Bills – checks were signed and the bills paid.

Possible Closed Meeting – Neil made the motion to enter into a Closed Meeting to discuss land negotiations, inviting Derald Anderson, Nicole Wanlass, Matthew Donaldson, Eyrin Siniscalchi, Julia Flint, Gary Jensen, and Miriam Alsup. Glenn seconded the motion and the vote was as follows:

Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.

The motion passed.

Following the Closed Meeting, Mike made the motion to reconvene the Regular Meeting.

Brenda seconded the motion and the vote was as follows:

Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.

The motion passed and the Regular Meeting reconvened.

As there was no further business in the Regular Meeting, Mike made the motion to adjourn the Regular Meeting. Glenn seconded the motion and the vote was as follows:

Brenda – yes; Cassandra – yes; Aaron – yes; Neil – yes; Glenn – yes; Mike – yes.

The motion passed and the Regular Meeting was adjourned.