

CLUBHOUSE CLEANING & CHECKOUT LIST

Upstairs:

Vacuum all floors & carpeted areas
Clean floors and any spills or sticky spots
Wipe off kitchen counters & stove top
Remove food from refrigerator
Wipe off tables & chairs
Remove tape & decorations from walls, doors, tables, etc.
Put tables & chairs back in closet
Flush toilets and remove used diapers, if needed
Wipe off bathroom counters & sinks
Clean bathroom floors if needed
Wipe off fingerprints from mirrors and windows
Remove any event signage throughout the community
Empty all garbage cans & place in outside dumpster, replace liner

Downstairs:

Dust mop floors
Clean floors of any spills or sticky spots
Vacuum carpeted areas
Wipe off kitchen counters & stove top
Remove food from refrigerator
Wipe off tables & chairs
Remove tape & decorations from walls, doors, tables, etc.
Put tables & chairs back in closet
Flush toilets and remove used diapers, if needed
Wipe off bathroom counters & sinks
Clean bathroom floors if needed
Wipe off fingerprints from mirrors and windows
Remove any event signage posted throughout community
Empty all garbage cans & place in outside dumpster, replace liner

Please call Shelly, 435-243-7105, 15 minutes prior to exiting, so she can assist you in the checkout process. She will retrieve your assigned key and return your deposit check, if warranted. Thank You